

# SIG 27 CONFERENCE 2024 – SUBMISSION GUIDELINES

The submission guidelines are meant to assist you in choosing the appropriate submission format and provide practical guidance on how to submit your proposal through the EARLI dashboard. The submission period runs from the **21<sup>st</sup> of March 2024 until the 9<sup>th</sup> of May 2024 (midnight CEST)**.

## SUBMISSION FORMATS

The different submission formats are designed for the presentation of research at various stages. You can choose your format based on the following goals:

Goal	Format
I'd like to showcase finished or published work	Single paper presentation
I'd like to discuss problems in design, analysis or other issues	Roundtable
I'd like to discuss a theoretical idea	Roundtable
I'd like to receive feedback on a research idea	Poster presentation
I'd like to show how different presentations together form a coherent argument	Symposium

## SINGLE PAPER PRESENTATIONS

Single paper presentations can be used to showcase finished work. Abstracts that do not contain data could be accepted as presentations, but only if they form an added value for the program (e.g., discussions of methodological issues). For research plans, posters are more appropriate and for work in progress, roundtable presentations are most suitable. Presentations are a maximum of 10 minutes with 10 minutes for discussion.

## ROUNDTABLES

Roundtables present work in progress, and aim to act as a starting point for discussions regarding design, analysis and other issues related to working with process measures. Roundtable sessions allow for 10 minute project introductions that end with a discussion starter or question and 20 minutes for discussion.

## POSTER PRESENTATION

The poster session will provide researchers with an opportunity to discuss their research plans with participants. Posters will be left to hang for the whole conference, and participants will be asked to be available for questions and discussion during the interactive poster session. Posters are the most appropriate format for research plans because they allow for optimal interactivity.



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## SYMPOSIA

Symposia consist of 3 presentations and a discussion and take 1.5 hours. Presentations should come from at least 3 different countries. For symposiums, we require high quality submissions where the contributions form a coherent whole. The submission consists of 3 abstracts plus an additional abstract that explain the overarching goal of the symposium and the discussant involved. Reviewers will be required to judge the symposium as a whole as well as individual contributions. If the quality of the symposium as a whole is insufficient, we can decide to invite individual contributions to present or bring a poster, based on the ranking of individual contributions.

## SUBMISSION PROCESS

1. Log in to your personal EARLI account (<https://www.earli-eapril.org/login>). (If you don't have an EARLI account yet, you can create one free of charge via the following link: <https://www.earli-eapril.org/create-account>)
2. Navigate to the 'my submissions' section.
3. Click on the green '+ new submission' button.
4. Select the '+ new submission' or '+ new symposium' button linked to the SIG 27 conference 2024 (see image below).

August 26-27, 2024	ICM 2024 Summer School	Bern, Switzerland	<a href="https://icm2024.unibe.ch/">https://icm2024.unibe.ch/</a>	31/03/2024	<a href="#">New submission</a>	<a href="#">New symposium</a>
August 28-30, 2024	ICM 2024	Bern, Switzerland	<a href="https://icm2024.unibe.ch/">https://icm2024.unibe.ch/</a>	16/03/2024	<a href="#">New submission</a>	<a href="#">New symposium</a>
August 27-30, 2024	SIG 03 Conference 2024	Munich, Germany	<a href="https://www.events.tum.de/frontend/index.php?sub=186">https://www.events.tum.de/frontend/index.php?sub=186</a>	31/03/2024	<a href="#">New submission</a>	<a href="#">New symposium</a>
September 2-4, 2024	EARLI SIG 15 Conference 2024	Valencia, Spain	<a href="https://www.earli.org/sig-15-conference-2024">https://www.earli.org/sig-15-conference-2024</a>	03/03/2024	<a href="#">New submission</a>	<a href="#">New symposium</a>
September 4-6, 2024	SIG 2 Conference 2024	Valencia, Spain	<a href="https://www.earli.org/sig-2-conference-2024">https://www.earli.org/sig-2-conference-2024</a>	21/02/2024	<a href="#">New submission</a>	<a href="#">New symposium</a>
September 11-13, 2024	SIG 10, 21 & 25 Conference 2024	Bari, Italy	<a href="https://www.earli.org/sig-10-21-25-conference-2024">https://www.earli.org/sig-10-21-25-conference-2024</a>	20/03/2024	<a href="#">New submission</a>	<a href="#">New symposium</a>
September 18-20, 2024	SIG 20 & 26 Conference 2024	Berlin, Germany	<a href="https://www.earli.org/sig20-sig26-2024">https://www.earli.org/sig20-sig26-2024</a>	31/03/2024	<a href="#">New submission</a>	<a href="#">New symposium</a>
September 25-27, 2024	SIG 4 & 17 Conference 2024	Utrecht, Netherlands	<a href="https://www.earli.org/sig-4-sig-17-conference-2024">https://www.earli.org/sig-4-sig-17-conference-2024</a>	11/02/2024	<a href="#">New submission</a>	<a href="#">New symposium</a>
November 25-27, 2024	<b>SIG 27 Conference 2024</b>	Trondheim, Norway	<a href="https://www.earli.org/sig-27-conference-2024">https://www.earli.org/sig-27-conference-2024</a>	09/05/2024	<a href="#">New submission</a>	<a href="#">New symposium</a>

Please note: All submission should be done **completely anonymously**, to ensure a fair review process. Do not include your name or affiliation in your abstract, extended summary or in any of your uploaded files. According to the EARLI policies, you may not **present more than two** proposals at the same conference. You may submit as a non-presenting co-author as many times as you like. You may act as a **discussant** for a symposium **only once**.



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## SPECIFIC GUIDELINES PER SUBMISSION FORMAT

### SINGLE PAPER PRESENTATION

- A title of up to 100 characters (including spaces)
- An abstract of 150-250 words
- An extended summary of 500-750 words (excluding references) detailing conceptual framework, methodology, results, and theoretical and practical significance of the research
- Four identifying keywords
- Up to three images or tables can be uploaded along with your submission

### ROUNDTABLE

- A title of up to 100 characters (including spaces)
- An abstract of 150-250 words
- An extended summary of 500-750 words (excluding references) detailing conceptual framework, methodology, preliminary results or points you would like to discuss, and theoretical and practical significance of the research
- Four identifying keywords
- Up to three images or tables can be uploaded along with your submission

### POSTER PRESENTATION

- A title of up to 100 characters (including spaces)
- An abstract of 150-250 words
- An extended summary of 500-750 words (excluding references) detailing conceptual framework, methodology and results
- Four identifying keywords
- Up to three images or tables can be uploaded along with your submission

### SYMPOSIUM

- A title of up to 100 characters (including spaces) for the symposium as a whole
- An abstract of 150-250 words for the symposium as a whole
- A title of up to 100 characters (including spaces) for each presentation
- An abstract of 150-250 words for each presentation
- An extended summary of 500-750 words (excluding references) detailing conceptual framework, methodology, results, and theoretical and practical significance of the research for each presentation
- Four identifying keywords for each presentation
- Up to three images or tables can be uploaded along with your submission for each presentation

